

BY-LAWS FOR THE SUSTAINABILITY ACADEMIC AND RESEARCH COMMITTEE

1 ARTICLE I: ESTABLISHMENT AND ALIGNMENT

The Committee is established as a collaborative, university-wide body that supports and advises the Office for Sustainability in advancing and implementing the LAU Sustainability Strategy. It operates in alignment with LAU strategies and governance frameworks. It also acts as the focal point for sustainability related work at the university level.

2 ARTICLE II: PURPOSE AND ROLE

The Committee supports and advises the Office for Sustainability in the implementation of the LAU Sustainability Strategy by serving as a platform for coordination, knowledge exchange, and advisory input. It helps strengthen alignment across academic and administrative units, promotes the integration of sustainability into teaching, research, and operations, and supports the effective communication and dissemination of sustainability initiatives across the university.

3 ARTICLE III: COORDINATION

The Office for Sustainability serves as the central coordinating body. Members collaborate and align activities and coordinate external engagement where appropriate all the while keeping the Office for Sustainability informed of their activities.

4 ARTICLE IV: MEMBERSHIP

Members are nominated by their respective Dean, Director, or Head and confirmed in coordination with OfS. Adjustments to representation are made collaboratively.

The Committee shall consist of one or two designated representative(s) from each of the following Schools, Departments, or Centers:

- LAU Libraries
- School of Architecture and Design
- School of Arts and Sciences

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- School of Pharmacy
- Gilbert and Rose-Marie Chagoury School of Medicine
- Adnan Kassar School of Business
- Alice Ramez Chagoury School of Nursing
- School of Engineering
- Office of Graduate Studies and Research
- Arab Institute for Women

Term of membership, renewal, and replacement

- Each Committee representative shall be appointed for a term of two (2) years, starting from the date of formal confirmation by the Office for Sustainability.
- At the end of the two-year term, the representative may be:
 - Renewed for one an additional term only; or
 - Replaced by the nominating School, Department, or Center.
- The Office for Sustainability reserves the right to recommend the change or replacement of a Committee representative prior to the completion of the term in cases including, but not limited to:
 - Repeated non-attendance of Committee meetings without valid justification.
 - Lack of active participation or engagement in Committee activities.
 - Failure to respond to requests or support sustainability-related tasks taken on by OfS and/or Committee members and their respective Schools, Departments or Centers.
 - Persistent non-compliance with the Committee bylaws or guidance issued by the Office for Sustainability.

In such cases, the Office for Sustainability shall formally notify the concerned School, Department, or Center and request the nomination of an alternative representative.

5 ARTICLE V: ROLES OF MEMBERS

Committee members play a central role in supporting the effective implementation of the LAU Sustainability Strategy through active engagement, coordination, and knowledge exchange. Members are expected to contribute constructively while serving as connectors between their respective units and the Office for Sustainability.

6 ARTICLE VI: MEETINGS AND PROCESS

Meeting agendas, materials, and outcomes are prepared by OfS and shared with Committee members at least 48 hours before the meeting. The Committee shall meet:

- Regularly as agreed upon internally but not less than once a semester, or
- As requested by a Committee member, or
- As convened by the Office for Sustainability.

Meetings are held to encourage dialogue, coordination and collaboration.

7 ARTICLE VII: ACCOUNTABILITY

Accountability is shared between Committee members and the Office for Sustainability, with members supporting and advising the Office for Sustainability in advancing the LAU Sustainability Strategy. Members are responsible for contributing to coordination, communication, and implementation efforts within their units, while the Office for Sustainability provides overall guidance, alignment, and institutional coordination

8 ARTICLE VIII: CONDUCT

Members are expected to engage in a collegial, respectful, and professional manner, contributing constructively to discussions and collaboration within the Committee. They shall act with integrity, in alignment with LAU's values and sustainability objectives, and adhere to LAU ethical standards, including confidentiality and data protection requirements.

9 ARTICLE IX: AMENDMENTS

Bylaws may be updated by OfS in consultation with the Office of the General Counsel.